

*accounting simplified*



# Buyers Guide

Product Overview for the discerning buyer  
– 2011 Version

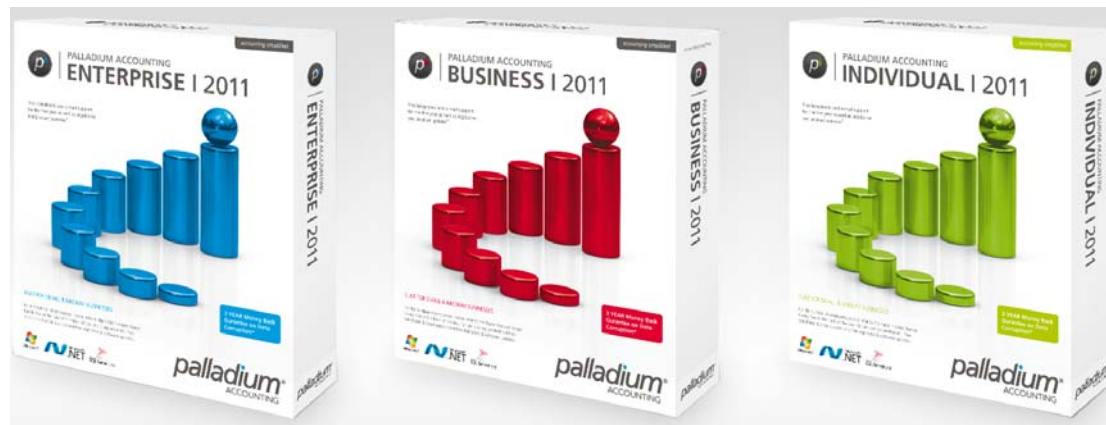
Prepared by: Rohan Ellis

Date: 1 February 2011

# Scalability

## Palladium affords complete scalability

- Individual Edition – 1 User / Limited Functionality – Free Version
- Business Edition – to 10 Users / Moderate Functionality
- Enterprise Edition – to 500 Users / Full Functionality



# Advanced Technology

Palladium is developed using the latest Microsoft Technology and is fully certified with full data integrity throughout!

- Dynamic database connectivity – this **major innovation**\* (*a first in the industry*) drops and re-establishes connections intelligently when the terminal is not transacting. This eliminates the need to reboot or reconnect of the server connection is temporarily lost – with re-connection fully transparent to the user.
- Full data integrity Rollback
- 128 bit Encryption
- Centralised product updates using MSI update technology



3 Year Money Back  
Guarantee on Data  
Corruption

# Platform As A Service (PaaS)

## Ready

Embedded VPN functionality allows you to Host the Palladium Company Databases on a remote server. Other advantages include:

- Same client interface on system regardless of database location
- No admin or maintenance on server as application is run at terminal level – only database is hosted/remote
- Small packets of data sent to and from database
- Dynamic database connections manage any connection interruptions
- Setup unlimited database connections to other companies/clients
- Offers ISP's the ability to offer clients a Business-in-a-box solution with email etc

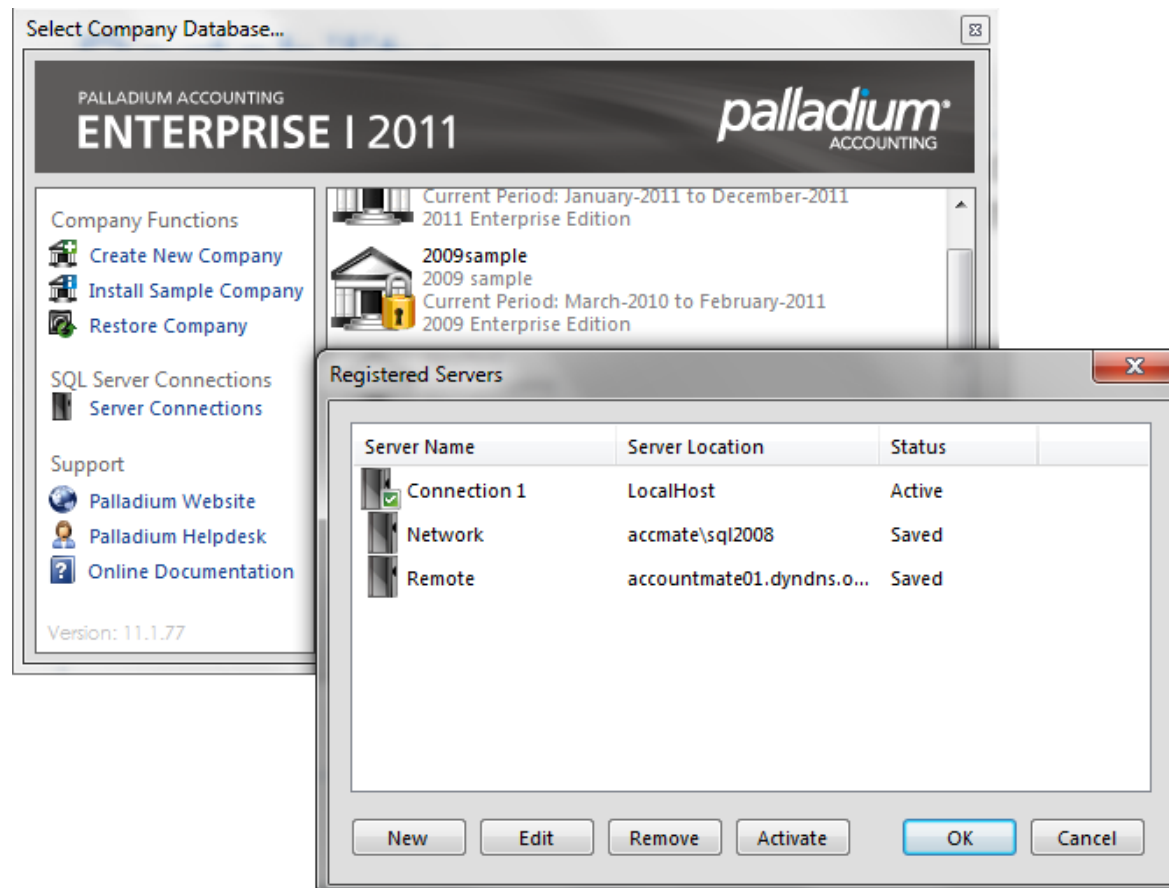
# Affordability

The Palladium range offers the **Guaranteed lowest total cost of ownership** with the Individual version **Free of Charge** and the Enterprise Edition offering a full-house set of features from PoS, Multi-Currency, Multi-Warehousing, and Project Costing at **NO Additional Cost**.

The true cost saving is ongoing with absolutely **NO Downtime** from Data Corruptions meaning no lost data or hidden costs switching to manual systems from theft to lost transactions to staff standing by idly!

# Unsurpassed Portability

Create as many database connections as you like and work from home or from anywhere in the world for that matter with the same intuitive interface!



# Easy To Use

Palladium boasts an intuitive, user-friendly interface that is consistent through its entire range of products making upgrading a breeze.

**PALLADIUM ACCOUNTING ENTERPRISE | 2011**

Current Session Date: 01 March 2015

The session date is the default date used on all new transactions and reports. Changing your session date to the day or period you are currently working on will save you time.

My Palladium: My Account, My Statistics, Task List, Company Bulletins

Processing Items: Journal Entry, Purchase Invoices, Payments, Sales Invoices, Receipts, POS Sales

Invoice	Date	Customer	Reference	Amount
IN-000000090	2015/03/01	TST001 - Ashburton Reinf...		R 90 000.00
IN-000000089	2015/03/01	TST001 - Ashburton Reinf...		R 100 000.00
IN-000000088	2015/03/01	TST001 - Ashburton Reinf...	saasa	R 40 000.00
IN-000000087	2015/03/25	B1-L2-22 - Bayswater Inst...		R 5 700.00
IN-000000086	2015/03/01	B1-L2-22 - Bayswater Inst...		R 5 700.00
IN-000000085	2015/03/01	B1-L2-22 - Bayswater Inst...		R 5 700.00
IN-000000084	2015/03/01	B1-L2-22 - Bayswater Inst...	steve	R 57.00
IN-000000083	2015/03/01	TST001 - Ashburton Reinf...		R 31 999.00
IN-000000082	2015/03/01	B1-L2-22 - Bayswater Inst...		R 0.00
IN-000000081	2015/03/01	B1-L2-22 - Bayswater Inst...	SO-000000008	R 228 000.00
IN-000000080	2015/03/01	B2 - Brown, Jerome B.		R 100.00
IN-000000079	2015/03/01	B1-L2-22 - Bayswater Inst...	Chicken Pallet...	R 45.60

Top 20 Vendors:

Top 20	Name	Phone
COD	Cash Suppliers	
TST001	Abercrombie Hardware	2 079-2466
TST004	Blackwell Rentals	0117 9655 581
TST002	ACME Novelty	01904 555861
TST003	Barclay's Bank	
TST006	Catanach, Douglas	44 20 7924 55
TST008	Dextor, Drew & Angus	44 0 207304 51

Windows Taskbar: Licensed: Palladium Software | User: Steven Sanderson | Server: LocalHost | SampleEnterprise | Custom Thermal Printing Solutions

# Easy To Use

Multiple functions are accessed within common screens alleviating the need to train staff on multiple disciplines. Users can

- create invoices from sales orders
- amend invoices
- create new invoices
- credit invoices
- run recurring invoices

all from the same screen,  
each with its own  
security setting

Customer: TST001  
Ashburton Reinforcing  
Level 2, 24 Richardson St.  
Perth Western Australia WA6872  
UK

Ship To: Sales Invoice  
Ashburton Reinforcing  
Level 2, 24 Richardson St.  
Perth Western Australia WA6872  
UK

Doc Number: IN-00000068  
Date: 01 March 2015  
Required: 08 March 2015  
Reference #:   
Document Form: Copy  All

Account Balance: R 1 185.24 Open Orders: -R 900.00

Number	Location	Description	Qty	Unit	Price	Tax Code	Tax	Amount
ExecChair-Assembly	DEFAULT	Executive Chair Assembly	1	EA	120.00	01	0.00	120.00
32mmCastors	DEFAULT	32mm Castor (keyline 2) Wheels	1	EA	20.00	01	0.00	20.00
ExecChair-Assembly	DEFAULT	Executive Chair Assembly	1	EA	0.00	01	0.00	0.00

Department: 1000 Department 1  
Terms: 30 Days From Statement  
Sales Person: Steve Sanderson  
Additional Info:   
Subtotal: 140.00  
Tax: 0.00  
Total: 140.00

Combined Transaction  Non-Account Payment Method  Custom Thermal Printing Solutions

# Strong Security and Audit Trails

Palladium's flexibility is supported by a strong security feature with audit trails throughout.

- Every transaction in palladium is assigned an audit trail number
- All document changes are tracked throughout the system from cradle to grave
- Invoice changes result in the full GL entry being reversed and recreated on the fly with all document changes tracked and all managed through user-security settings
- Every processing document has a “view journal entry” function to confirm the GL update accounts

# Strong Security and Audit Trails

View the journal entry on creating a sales invoice with the click of a button

The screenshot displays a software interface for creating a sales invoice. The main window is titled "Sales Invoice" and includes a menu bar (File, Edit, View, Navigate, Sales, Report) and a toolbar with various icons. The invoice details are as follows:

- Customer: B1-L2-2 (Bayswater Institute, 2, rue de l'Eau Blanche, Brast, Cedex, BP68708)
- Ship To: << Default >>
- Doc Number: IN-00000091
- Date: 01 March 2015
- Required: 08 March 2015
- Reference #: PO339975/04
- Document Form: Copy

A red arrow points from the "Journal Entries" icon in the toolbar to a secondary window titled "Journal Entries for Document: IN-00000091". This window shows a detailed journal entry for the document:

Debits		Credits	
2015/03/01	J279 IN-00000091, B1-L2-22 - Bayswater Institute		
10600000	Current/Cheque Account	1,582.32	0.00
15200000	Inventory A	0.00	1,500.00
23000000	Sales VAT Payable	0.00	194.32
40200000	Sales Inventory A	0.00	1,388.00
50200000	Cost Inventory A	1,500.00	0.00
		<b>3,082.32</b>	<b>3,082.32</b>

Below the journal entry, a summary table shows the following values:

Code	Tax	Amount
		84.00
		600.00
		110.32
		788.00

At the bottom right, a summary section displays:

Subtotal:	1 388.00
Tax:	194.32
Total:	1 582.32

The interface also shows a status bar at the bottom with "Current Page No.: 1", "Total Page No.: 1", and "Zoom Factor: 100%".

# Pre-approve Credit Notes

Our Credit Note Authorisation facility allows staff to request customer credits with management authorisation with full document reasons

Sales Order

File Edit View Navigate Sales Report

New Open Adjust Convert Project Lines Record Print 1

Customer: B1-L2-22 Ship To: << Default >> Credit Request

Bayswater Institute  
2, rue de l'Eau Blanche  
Brest Cedex BP68708  
UK

Bayswater Institute  
2, rue de l'Eau Blanche  
Brest Cedex BP68708  
UK

Doc Number: CR-000000006  
Date: 01 March 2015  
Required: 08 March 2015  
Reference #: Damaged Stock

Document Items | Document Options | Document Notes

Number	Location	Description	Qty	Unit	Price	Tax Code	Tax	Amount
ChairArms-Wood	DEFAULT	Wooden Chair Arms	-3	EA	30.00	01	-12.60	-90.00
ExecChair-HB-Black	DEFAULT	High-Back Executive Chair	-2	EA	221.00	01	-61.88	-442.00

Department: - None - Sales Person: Danny Glover

Terms: Early Settlement Discount Additional Info:

Subtotal: -532.00  
Tax: -74.48  
Total: -606.48

Combined Transaction

# Powerful General Ledger

The General Ledger Boasts the following:

- Main and sub accounts
- Departments / Branches
- Cost Centres with multiple sub-centres
- Apply financial budgets throughout the system including customer and supplier targets as well as projects
- A Subsidiary Ledger for reference/detail purposes such as fixed assets
- Each GL Account can be reconciled
- Define GL Accounts that can be used in Sales and Purchase transactions
- Full GL **history stored for life** in all software versions

# Additional Defining Features

User-Defined fields throughout the system including sales/purchase line items, ie stock items, all masterfiles, processing documents etc

The screenshot displays a 'Sales Invoice' window with a menu bar (File, Edit, View, Navigate, Sales, Report) and a toolbar. The 'Lines' menu is highlighted with a red arrow pointing to a 'Document Line Optional Fields' dialog box. The dialog box contains the following table:

Number	Batch #	Batch Expiry	Field3	Field4
ExecChair-HB-Black	2120110/2015	31/01/2016		
ChairArms-Wood				

The main window also shows a table of document items:

Number	Location	Description	Qty	Unit	Price	Tax Code	Tax	Amount
ExecChair-HB-Black	DEFAULT	High-Back Executive Chair	3	EA	200.00	01	84.00	600.00
ChairArms-Wood	DEFAULT	Wooden Chair Arms	4	EA	197.00	01	110.32	788.00

Summary values on the right side of the dialog box:

- 1 388.00
- 194.32
- 1 582.32

# Additional Defining Features...continued

- Full Multi-currency functionality throughout
- Integrated Tasks and Company Bulletins
- Management interface with graphs and drill down
- Powerful tax with exception definitions for multi-national companies
- User defined terms per document from statement or invoice
- Send Collection / Marketing Letters
- **At any date reports** for Stock Valuations, customer and supplier age analysis and even financial reporting such as income statements between any 2 dates

# Additional Defining Features...continued

Forecast recommended reorder stock levels and update reorder levels dynamically

**Inventory Forecasting**

Location  
 Company  Location: CapeTown  Update Company with Location Sums

Forecast Options  
 Sales Period: 30 January 2015 to 01 March 2015  
 Stock Days to Forecast: 30

Number	Description	ReOrder	Sales	Daily Sales	New ReOrder
32mmCastors	32mm Castor (keyline 2) Wheels	6	6	0.20	6
anewtest	new test item	-98	-98	-3.27	-98
Carrot1000	Carrots 1000kg	4	3	0.10	3
ChairArms-Wood	Wooden Chair Arms	3	6	0.20	6
ExecChair-Assembly	Executive Chair Assembly	6	6	0.20	6
ExecChair-HB-Black	High-Back Executive Chair	3	6	0.20	6
group3	Stock group 3	-2	-2	-0.07	-2
InvItem	Inventory Item	184	184	6.13	184
NewItem	New Item	3	4	0.13	4
NewTestNeg	New Test Item for Negative Stock	117	120	4.00	120
Rent	Monthly Rent	4	4	0.13	4
SteveTest	Steve Test Item for Average Price	3	3	0.10	3

# Enhanced Stock Ordering

Intelligent Stock ordering in Purchase Orders or Requisitions with full detail including average sales per supplier to optimise stock holding

**Purchase Requisition**

File Edit View Navigate Purchases Report

New Open Adjust Project Lines Record Print 1

**Order Form**

Filter by Supplier: <<ALL Suppliers>> Selling Pricelist: REGULAR Refresh

Filter by Category: <<ALL Categories>> Location: DEFAULT

Number	Description	Avail + OnOrder	Reorder Point	Sales MTD	Sales Last Month	Sales Last 365 Days	QTY TO ORDER	PRICE / BUY UNIT	Last Price (Buy Unit)
1LSoap	1L Soap	0	0	0	0	0	0	0.00	0.00
25LSoap	25 L Soap	0	0	0	0	0	0	0.00	0.00
32mmCastors	32mm Castor (keyline 2) Wheels	-1	0	6	0	6	1	0.00	0.00
6castors	6 Castors	0	0	0	0	0	0	0.00	0.00
anewtest	new test item	99	0	-98	0	-98	0	1 000.00	1 000.00
Carrot1000	Carrots 1000kg	-1	2	3	0	3	3	0.00	0.00
ChairArms-Wood	Wooden Chair Arms	-2	0	6	0	6	2	300.00	300.00
domain	domain hosting	0	0	2	0	2	0	0.00	0.00
ExecChair-Assembly	Executive Chair Assembly	21	0	9	0	8	0	100.00	100.00
ExecChair-HB-Black	High-Back Executive Chair	14	0	4	0	7	0	500.00	500.00
group3	Stock group 3	14	0	2	0	-2	0	0.00	0.00
InvItem	Inventory Item	2 147	2	185	0	185	0	23.00	23.00
NewItem	New Item	5	0	6	0	6	0	50.00	50.00
newtestdescr	12345678901234567890123456789	0	0	0	0	0	0	0.00	0.00

Warning: last paid prices and selling prices may or may not contain sales taxes. The GP percentage reported may be incorrect based on how your pricelists are setup and how your Supplier charges you.

OK Cancel

# Manufacturing

**Manufacturing** with assembly and disassembly (reverse manufacturing)

- Load the BOM and define the required quantity to Assemble or Disassemble

Inventory Assembly (Load BOM)

Inventory Item

Number: ExecChair-Assembly

Desc: Executive Chair Assembly

Assembly Direction

Assemble  Disassemble

Number of items to Build: 1

OK Cancel

# Manufacturing....continued

You also have the ability to add additional costs to jobs and manufacture more than one item such as 'by-products/waste' at an optional cost

The screenshot shows the 'Inventory Assembly' window with the following details:

- Document:** IAS-00000006 | **Costs:** 5120-0000 | **Item Assembly Costs**
- Date:** 01 March 2015 | **Location:** DEFAULT
- Comment:** Chair manufacture

**Assembly Components Table:**

Number	Quantity	Description	Unit Cost	Amount
ChairArms-Wood	2	Wooden Chair Arms	100.00	200.00
InvItem	4	Inventory Item	23.00	92.00
Rent	2	Monthly Rent	23.8823	47.76

**Department:** 1000 Department 1

**Add Costs:** 3 000.00

**Total Cost:** 3 339.76

**Assembled Items Table:**

Number	Quantity	Description	Unit Cost	Amount
ExecChair-Assembly	2	Executive Chair Assembly	1 669.88	3 339.76
WasteSteel	0.5	Waste Steel	0.00	0.00

**Total Cost:** 3 339.76

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# Distribution / Delivery Consolidation

Consolidate Invoices to containers and containers to shipments for delivery purposes with fill label printing

The screenshot displays the 'Shipments' application window. The main form is titled 'Shipments' and contains the following fields and sections:

- Customer:** B2-  
Brown, Jerome B.  
20 Heather Close  
Kyalami  
Johannesburg  
UK
- Deliver To:** Brown, Jerome B.  
20 Heather Close  
Kyalami
- Number:** SH-000000012
- Requested By:** 08 March 2015
- Reference:**

The 'Document Items' tab is active, showing a list of items:

Document Item
Invoice
IN-0000
IN-0000

The 'Shipment Info' section contains the following fields:

- Tracking Number:** Driver4
- Waybill Number:** WB55444220001
- Weight:** 6.00

The 'Dimensions' section contains the following fields:

- W:** 3.00
- H:** 2.00
- D:** 1.00
- Cube:** 6.00

A 'Calculate' button is located below the dimensions fields.

# Project Management

Assign all cost and revenue items to projects and manage the projects with detailed item sale (quantity & value) and cost budgeting.

The screenshot shows a 'Project' window with the following details:

- Number:** NEWPROJ
- Name:** New Project
- Project Information:** Budget, Payment Schedule, Contacts, Problem Log, Project Log, Optional Fields, Notes
- Project Links:** Customer: B1-L2-22, Center: Center 2\Sub 2
- Project Type:** Draw Schedule, Time and Materials, Progress Payment (selected), Budget (Internal)
- Project Status:** Status: Active (Bid Submitted), Bid Submitted: 01 March 2015, Accepted: 01 March 2015 (Not Accepted), Work Begins: 01 March 2015 (Not Begun), Estimated Completion: 01 March 2015 (Not Estimated), Actual Completion: 01 March 2015 (Not Completed)
- Deposit:** Deposit Value: 0.00, Received: 01 March 2015 (Not Received)
- Retainage:** Amount: 0.00, Percent: 0.00 (selected), Estimated Receipt: 01 March 2015 (Not Estimated), Actual Receipt: 01 March 2015 (Not Received)

Buttons: Ok, Cancel

# Integrated SMS / Text Messaging

Integrated text messaging to manage the following:

- Statements to customers
- Marketing Messages to customers using one or more of our customer user-defined fields for advanced filtering
- Import contacts from outlook or excel for bulk messaging
- Automate personalised messages on order or invoice creation

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## SMS Module



Messages



Reminders



Marketing



Debt Collection



Send Bulk



Credits

# Additional Defining Features...continued

- Count stock using PDA's (and compare 2x counts)
- Point of Sale with cash-drawer drops, vouchers and weight-embedded barcoding
- Maintains full exchange rate history with daily min/max rates
- Other modules including Remote sales terminal and full offline backups
- Send collection letters to customers or simply use them for marketing purposes
- A consolidations reporting feature that allows for financial reporting across all or selected companies

With many more features available and more under construction!

# The Palladium Guarantee

Palladium Software is so confident in the robustness and stability of our advanced product and technology that we are the only company in the world to offer a 3-year money-back guarantee on data corruption caused by our software.

3 Year Money Back  
Guarantee on Data  
Corruption

# Contact Details

- Tel 016 423 4693
- [www.Oc2Tech.co.za](http://www.Oc2Tech.co.za)
- [What's new in Palladium 2011](#)
- [Palladium Product Comparative Feature Table](#)

Palladium is a South African Owned Company developed by South Africans for South African Businesses.

We look forward to welcoming YOU to the Palladium Family!

Thank You.



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